

QUEENSFERRY COMMUNITY COUNCIL

DRAFT DECISIONS OF ORDINARY MEETING HELD ON 9th SEPTEMBER 2025 AT SANDYCROFT COMMUNITY CENTRE, PHOENIX STREET, SANDYCROFT, CH5 2PD.

PRESENT: Councillors: Mrs. P. Connah (Chair), Mrs D. Milner, Mrs. K. Perry, Mrs. L. Povey, Mrs. S. Salisbury, Mrs. P. Titley

Mrs. C. Hughes – Clerk and Responsible Financial Officer

In attendance: 2 representatives from 2 Sisters Food Group

133/25 APOLOGIES FOR NON-ATTENDANCE

Councillors: Mr. B. Connah, Mrs. C. Jones, Mr. D. Wisinger (Vice-Chair)

134/25 DECLARATIONS OF INTEREST

- Cllr D. Milner declared an interest in agenda item 136/25 'Update from 2 Sisters Food Group'.
- Cllr. L. Povey declared an interest in agenda item 145/25 'Requests for Grant Payments' from Queensferry War Memorial Institute.

135/25 OPEN FORUM – MATTERS RAISED BY THE PUBLIC

None.

136/25 UPDATE FROM 2 SISTERS FOOD GROUP

RESOLVED - New Site Director to investigate issues raised and attend a future meeting with an update.

137/25 CHAIR'S REPORT AND ACTIONS SINCE 8th JULY 2025

NOTED - Chair's report noted.

138/25 MINUTES OF THE ORDINARY MEETING HELD ON 8th JULY 2025

Councillor Cllr L. Povey proposed the minutes as an accurate record, seconded by Councillor S. Salisbury.

RESOLVED – that the minutes of the Ordinary Meeting of the Council held on 8th July 2025 be confirmed as a true and accurate record.

139/25 MATTERS ARISING / ACTION LOG

NOTED - Progress against action log noted.

140/25 VACANCIES

NOTED - Closing date for current vacancies has been extended to 5th October 2025.

RESOLVED - Vacancies to be posted on Facebook.

141/25 FLOODING UPDATE / COMMUNITY FLOOD PLAN

NOTED - 6 Flood Wardens successfully completed the training held on Saturday 23rd August 2025.

142/25 FLY TIPPING

NOTED – Rubbish and debris left at the OBE Building in Queensferry has now been removed.

RESOLVED – Proposed date for engagement meeting put forward as Monday 29th September – to be confirmed with partner organisations.

143/25 RISK ASSESSMENT

RESOLVED – Updated Risk Assessment, with changes agreed in July Ordinary meeting, formally adopted.

144/25 PLANNING APPLICATIONS

NOTED - None during the period.

145/25 TO CONSIDER REQUESTS FOR GRANT PAYMENTS

RESOLVED – Requests for grant payments received from Queensferry War Memorial Institute and Nightingale House Hospice deferred until October Finance meeting.

NOTED - CAFgas / Nanny Biscuit family-friendly fundraising event to raise funds for local community initiatives was cancelled. Cheque donation of £150.00 to be cancelled and voided. Thank you note received from 50+ Action Group (Flintshire) for donation received in July.

146/25 TO APPROVE ACCOUNTS FOR PAYMENT

Invoices due during the period:

Sandycroft Community Centre Committee	WIFI July and August payment	£20.34 £20.34
HMRC Tax and National Insurance	5 August 2025 payment	£269.26
Reimbursement to Clerk	Printer Ink / Postage	£72.45
JDH Business Services Ltd	Internal Audit Fees 2024-25	£514.80
Clerk's Salary	September 2025	£768.18
Total invoices due during the period		£1665.37

RESOLVED – Invoices authorised for payment. A transfer of £2000 to be made from one account to another to pay for invoices received in the period.

147/25 TO NOTE INCOME RECEIVED

Date	Amount Received	Details
06.06.25	£94.46	HSBC – Interest
30.06.25	£78.53	Clear Insurance - Refund
TOTAL INCOME RECEIVED	£172.99	

148/25 INCOME AND EXPENDITURE SUMMARY FOR THE PERIOD

NOTED - Income up to 31.07.25 = £13,465.41. Expenditure up to 31.07.25 = £18,663.18

149/25 TO DISCUSS FUNDING OPPORTUNITIES

NOTED - Financial assistance available for Councillor training sessions provided by One Voice Wales. Wales Tidy Packages may be of interest to local primary schools, Chair to make contact.

150/25 CORRESPONDENCE

NOTED – Update regarding the planters at Station Road, Queensferry was discussed at the meeting. Email from Biodiversity Team at FCC noted.

151/25 MATTERS RAISED BY MEMBERS OF COUNCIL

RESOLVED – Councillors agreed 24th November for British Red Cross First Aid Training, subject to the trainer's availability.

152/25 MATTERS RAISED BY MEMBERS OF THE PUBLIC

None.

156/25 DATE OF COUNCIL'S NEXT ORDINARY MEETING

Tuesday 14th October 2025, 7pm, Sandycroft Community Centre, Phoenix Street, Sandycroft, CH5 2PD.

The meeting opened at 6.55pm and closed at 9.50pm.

..... Signed Chair
..... Date