

QUEENSFERRY COMMUNITY COUNCIL

Carla Hughes

Clerk and Responsible Finance Officer

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29th August 2025

Dear Councillor,

Ordinary Meeting of Queensferry Community Council to be held on Tuesday 9th September 2025, 7pm at Sandycroft Community Centre, Phoenix Street, Sandycroft CH5 2PD

The next Ordinary meeting of Queensferry Community Council will be held on Tuesday 9th September 2025 at Sandycroft Community Centre at 7pm.

Members of the public are welcome to attend the meeting. There will be an “Open Forum” not exceeding 10 minutes at the beginning of the Ordinary Meeting which starts at 7pm to raise any issues with the Community Council. If members of the public prefer to ask the Clerk to raise an issue on their behalf, please contact the Clerk by emailing: clerk@queensferrycommunitycouncil.gov.uk

If members of the public are planning to attend, can they please advise the Clerk at least 4 days before the meeting.

Provision can be made for holding the meeting in a hybrid manner with the non-face-to-face requestor being sent a link to the meeting. Requests to hold a hybrid meeting must be submitted to the Clerk at least 4 days before the meeting.

The agenda is detailed below.

Yours sincerely,

C. Hughes

Carla Hughes – Clerk and Responsible Finance Officer

AGENDA

QUEENSFERRY COMMUNITY COUNCIL

MEETING OF THE COUNCIL AT SANDYCROFT COMMUNITY CENTRE

TUESDAY 9th SEPTEMBER 2025 – 7pm START

1. To receive apologies for non-attendance.
2. Declarations of Interest – Members are reminded of their responsibility to declare any personal or personal and prejudicial interest which they have in any item of business on the agenda, no later than when that item is reached during the meeting, and to leave the meeting prior to discussion and voting on the item.
3. Open Forum – To request members of the public to comment on matters relating to the agenda, or to raise matters for the Council's attention.
4. Update from 2 Sisters Food Group
5. To receive the Chair's Report including actions taken since the meeting held on Tuesday 8th July 2025.
6. To endorse the minutes of the Ordinary Meeting of the Council held on 8th July 2025 (attached).
7. Matters Arising / Action Logs
8. Vacancies
9. Flooding Update / Community Flood Plan
10. Fly Tipping
11. Risk Assessment – Formal adoption of updated version attached (reviewed at Ordinary meeting on 8th July 2025)
12. To consider planning applications received from Flintshire County Council
13. To consider requests for grant payments
14. To approve accounts for payment
15. To note income received
16. Income and Expenditure summary for the period

17. To discuss funding opportunities

18. To receive correspondence not previously circulated

19. To receive details of matters requiring attention from Members of Council

20. To receive details of matters requiring attention from Members of the Public

21. Date of Next Ordinary and Finance Meeting of Council – **Tuesday 14th October 2025, 6.30pm**