

QUEENSFERRY COMMUNITY COUNCIL

MINUTES OF ORDINARY MEETING HELD ON 10th JUNE 2025 AT SANDYCROFT COMMUNITY CENTRE, PHOENIX STREET, SANDYCROFT, CH5 2PD.

PRESENT: Councillors: Mrs. P. Connah (Chair), Mr. D. Wisinger (Vice-Chair), Mr. B. Connah, Mrs. C. Jones, Mrs. K. Perry, Mrs. S. Salisbury, Mrs. P. Titley

Mrs. C. Hughes – Clerk and Responsible Financial Officer

Representatives from Flintshire County Council and Keep Wales Tidy for agenda item 106/25 Fly Tipping

96/25 APOLOGIES FOR NON-ATTENDANCE

Councillors: Mrs D. Milner, Mrs. L. Povey

97/25 DECLARATIONS OF INTEREST

None.

98/25 OPEN FORUM – MATTERS RAISED BY THE PUBLIC

None.

99/25 CHAIR'S REPORT AND ACTIONS SINCE 13th MAY 2025

British Red Cross Training – The Chair had contacted British Red Cross regarding their offer of educational workshops and training in 'Every Day First Aid', including defibrillators. The information will be reviewed and discussed further at the July meeting.

HyNet Project – Meeting postponed due to contractor availability. Alternative dates proposed at the meeting were Monday 30th June or Monday 7th July, 7pm, Sandycroft Community Centre.

RESOLVED –

- British Red Cross Training - To be reviewed and discussed further at the July meeting.
- HyNet Project – Proposed new meeting date will either be Monday 30th June or Monday 7th July, 7pm at Sandycroft Community Centre. Clerk to check availability with HyNet representatives.

ACTIONS –

- Clerk to add British Red Cross 'Every Day First Aid' training for discussion at the July meeting.
- Clerk to email Hynet representative with proposed new dates.

100/25 MINUTES OF THE ANNUAL MEETING HELD ON 13th MAY 2025

Councillor Bob Connah proposed the minutes as an accurate record, seconded by Councillor Chris Jones.

RESOLVED – that the minutes of the Annual Meeting of the Council held on 13th May 2025 be confirmed as a true and accurate record.

101/25 MATTERS ARISING / ACTION LOG

NOTED - Progress against action log noted.

102/25 VACANCIES

Vacancies have been re-advertised with a closing date of 10th July 2025. The Clerk advised that there has been no interest as yet.

NOTED – No interest as yet in the 3 vacancies. The closing date is 10th July 2025.

103/25 FLOODING UPDATE / COMMUNITY FLOOD PLAN

Flood Warden training postponed. Partner organisations have been contacted regarding proposed date of next Community Flood Plan meeting on Monday 7th July, 7pm at Sandycroft Community Centre.

NOTED –

- Flood Warden Training - Training postponed (new date to be confirmed).
- Community Flood Plan Meeting - Partner organisations have been contacted regarding the next Community Flood Plan meeting.

104/25 ANNUAL RETURN 31 MARCH 2025 / INTERNAL AUDIT

The Annual Return and Governance Statement 31 March 2025 was approved and signed at the meeting. Two actions from the 2024/25 internal audit were noted. A full audit of 2024/25 records will be undertaken by Audit Wales.

RESOLVED – Annual Return 31 March 2025 approved and signed. Actions from 2024-25 Internal Audit noted.

105/25 RISK ASSESSMENT

The Chair suggested that a review of QCC's current risk assessment be undertaken with a view to adopting an updated version in the July meeting.

RESOLVED - Clerk to circulate Risk Assessment to Councillors for review ahead of the next meeting in July.

106/25 FLY TIPPING

The Chair welcomed representatives in attendance from Keep Wales Tidy and Flintshire County Council.

Discussions took place regarding ongoing, long-standing fly tipping issues in North Street and the back alleyways of Glynne Street, Queensferry.

The representative from Flintshire County Council and Keep Wales Tidy put forward various suggestions and initiatives that had proved successful in other areas. Emphasis was placed on empowering the community to take ownership of their area.

It was agreed that the Council would work with Keep Wales Tidy and Flintshire County Council to engage the community.

RESOLVED – Council to work with Keep Wales Tidy and Flintshire County Council to engage the community and address fly tipping issues.

107/25 PLANNING APPLICATIONS

APPLICATION NUMBER	DETAILS	LOCATION
FUL/000350/25	Erection of 1 x industrial building (use Class B2/B8) and associated parking and landscaping (demolition of existing buildings)	Gainland International Ltd, Factory Road, Sandycroft CH5 2QJ

RESOLVED – Clerk to submit query regarding the attenuation tank; whether drainage for the new building has been resolved in relation to the above planning application.

108/25 REQUESTS FOR GRANT PAYMENTS

The following requests for donations had been received during the period:

- 50+ Action Group – request for donation towards an event they are organising on 4th October 2025 to celebrate UN International Day of Older People.
- CAFgas / Nanny Biscuit – request for donation towards a family-friendly fundraising event raising funds for local community initiatives.

RESOLVED - Requests for donations received deferred to the July Finance meeting.

109/25 APPROVAL OF ACCOUNTS FOR PAYMENT

Invoices due during the period:

Sandycroft Community Centre Committee	WIFI	£20.34
Clerk's Salary	June 2025	£768.18
HMRC Tax and National Insurance	5 July 2025 payment	£269.26
Reimbursement to Clerk	Printer Ink / Stamps / Stationary	£44.58
Thomas Fattorini	VAT on invoice number 1297782 valuation of Vice-Chair Chain	£30.00
Total invoices due during the period		£1132.36

RESOLVED – Invoices authorised for payment. A transfer of £2000 to be made from one account to another to pay for invoices received in the period.

110/25 INCOME RECEIVED

None.

111/25 INCOME AND EXPENDITURE SUMMARY FOR THE PERIOD

Income and expenditure noted.

112/25 FUNDING OPPORTUNITIES

The Clerk advised that an update had been received from Gwella in relation to the match funding. Gwella had advised of a revised cost to implement a basket swing in the Phoenix Street Play Area has increased by £2000 to £12,000 due to the cost of safer surfacing, base preparation and the removal of the old play item. This means that QCC match funding would equate to £6000 instead of £5000. The Clerk advised that £6000 had been set aside in the 2025-26 budget for the Phoenix Street Play Area match funding. Councillor Bob Connah proposed the match funding increase in original cost quoted from £5000 to £6000 be approved. This was seconded by Councillor Chris Jones.

RESOLVED – Increased cost in match funding increase from £5000 to £6000 approved.

113/25 CORRESPONDENCE

A request had been received from Ty Calon in Queensferry to ask QCC whether they would consider moving the summer playscheme from the Sandycroft playing fields to their site in Queensferry to try and reduce anti-social behaviour. Following discussion, Councillors voted unanimously against the request due to the following reasons:

- It is too far for the children to walk.
- There is no bus service available between these locations.
- The summer playscheme has been held in Sandycroft for many years and is attended by children living nearby.

RESOLVED – Following a unanimous vote by Council, a request to relocate the Summer Playscheme by Ty Calon was declined.

114/25 MATTERS RAISED BY MEMBERS OF COUNCIL

The Chair advised that a mobile shop will be available in Sandycroft CP car park on Fridays.

115/25 MATTERS RAISED BY MEMBERS OF THE PUBLIC

None.

116/25 DATE OF COUNCIL'S NEXT MEETING

Tuesday 8th July 2025, 7pm, Sandycroft Community Centre, Phoenix Street, Sandycroft, CH5 2PD. The meeting opened at 7pm and closed at 8.20pm.

..... Signed Chair

..... Date