

QUEENSFERRY COMMUNITY COUNCIL

Carla Hughes

Clerk and Responsible Finance Officer

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6th May 2025

Dear Councillor,

Annual Meeting of Queensferry Community Council to be held on Tuesday 13th May 2025, 7pm at Sandycroft Community Centre, Phoenix Street, Sandycroft CH5 2PD.

The Annual Meeting of Queensferry Community Council will be held on Tuesday 13th May 2025 at Sandycroft Community Centre starting at 7pm.

Members of the public are welcome to attend the meeting. There will be an “Open Forum” not exceeding 10 minutes at the beginning of the meeting to raise any issues with the Community Council. If members of the public prefer to ask the Clerk to raise an issue on their behalf, please contact the Clerk by emailing: clerk@queensferrycommunitycouncil.gov.uk

If members of the public are planning to attend, can they please advise the Clerk at least 4 days before the meeting.

Provision can be made for holding the meeting in a hybrid manner with the non-face-to-face requestor being sent a link to the meeting. Requests to hold a hybrid meeting must be submitted to the Clerk at least 4 days before the meeting.

The agenda is detailed below.

Yours sincerely,

C. Hughes

Carla Hughes – Clerk and Responsible Finance Officer

AGENDA

QUEENSFERRY COMMUNITY COUNCIL

ANNUAL MEETING OF THE COUNCIL AT SANDYCROFT COMMUNITY CENTRE

TUESDAY 13th MAY 2025 – 7pm START

1. To receive apologies for non-attendance.
2. Declarations of Interest – Members are reminded of their responsibility to declare any personal or personal and prejudicial interest which they have in any item of business on the agenda, no later than when that item is reached during the meeting, and to leave the meeting prior to discussion and voting on the item.
3. (a) To appoint the Chair of the Council for the year 2025/26

(b) To receive the Declaration of Acceptance of Office from the Chair and to receive any remarks.
4. (a) To appoint the Vice-Chair of the Council for the year 2025/26

(b) To receive the Declaration of Acceptance of Office from the Vice-Chair and to receive any remarks.
5. Confirmation of Members Representing Council on Outside Bodies
6. To receive the outgoing Chair's Report/Remarks
7. Phoenix Street Play Area
8. To endorse the minutes of the Meeting of Council held on 8th April 2025
9. Matters Arising / Action Log
10. Appointment of Internal Auditor
11. Financial Regulations and Financial Internal Controls 2025
12. Council Vacancies
13. Fly Tipping
14. Flooding / Community Flood Plan

15. To consider planning applications received from Flintshire County Council
16. To consider requests for grant payments
17. To approve Accounts for Payment
18. To note Income Received
19. To receive details of the Council's current overall actual income and expenditure and estimated income and expenditure for 2025/26 financial year
20. To discuss funding opportunities
21. To receive correspondence not previously circulated
22. To receive details of matters requiring attention from Members of Council
23. To receive details of matters requiring attention from Members of the Public
24. Date of Next Meeting of Council – **Tuesday 10th June 2025, 7pm**