

## **QUEENSFERRY COMMUNITY COUNCIL**

Carla Hughes

Clerk and Responsible Finance Officer

Mobile: 07880 484482

Email: [clerk@queensferrycommunitycouncil.gov.uk](mailto:clerk@queensferrycommunitycouncil.gov.uk)

2<sup>nd</sup> April 2025

Dear Councillor,

### **Finance Meeting of Queensferry Community Council to be held on Tuesday 8<sup>th</sup> April 2025, 6.30pm, Sandycroft Community Centre.**

The next Finance meeting of Queensferry Community Council will be held on Tuesday 8<sup>th</sup> April 2025 at Sandycroft Community Centre starting at 6.30pm.

The agenda is detailed below.

Yours sincerely,

*C. Hughes*

Carla Hughes – Clerk and Responsible Finance Officer

## **AGENDA**

### **QUEENSFERRY COMMUNITY COUNCIL**

#### **FINANCE MEETING OF THE COUNCIL AT SANDYCROFT COMMUNITY CENTRE**

**TUESDAY 8<sup>th</sup> APRIL 2025 – 6.30PM START**

1. Declarations of Interest – Members are reminded of their responsibility to declare any personal or personal and prejudicial interest which they have in any item of business on the agenda, no later than when that item is reached during the meeting, and to leave the meeting prior to discussion and voting on the item.
2. To receive apologies for non-attendance.
3. To endorse the minutes of the Finance Meeting held on 14<sup>th</sup> January 2025 (attached).
4. Matters Arising / Action Log
5. NALC Model Financial Regulations 2024 (attached)
6. Review of Financial Internal Controls (attached)
7. To consider requests for grant payments
8. To approve Accounts for Payment
9. To note Income Received
10. To receive details of the Council's current overall actual income and expenditure and estimated income and expenditure for 2024/25 financial year
11. To discuss funding opportunities
12. Date of Next Finance Meeting – **Tuesday 8<sup>th</sup> July 2025, 6.30pm**