

QUEENSFERRY COMMUNITY COUNCIL

MINUTES OF ORDINARY MEETING HELD ON 11th MARCH 2025 AT SANDYCROFT COMMUNITY CENTRE, PHOENIX STREET, SANDYCROFT, CH5 2PD.

PRESENT: Councillors: Mrs. C. Jones (Chair), Mrs. P. Connah (Vice-Chair), Mrs D. Milner, Mrs. L. Povey, Mrs. S. Salisbury, Mrs. P. Titley, Mr. D. Wisinger

Mrs. C. Hughes – Clerk and Responsible Financial Officer

In attendance: A resident (for agenda item 40/25 only). 2 representatives from Waterco and 1 representative from Flintshire County Council (for agenda item 41/25 only).

38/25 APOLOGIES FOR NON-ATTENDANCE

Councillors: Mr. B. Connah, Mrs. K. Perry

39/25 DECLARATIONS OF INTEREST

None.

40/25 OPEN FORUM – MATTERS RAISED BY THE PUBLIC

A resident was in attendance to escalate ongoing issues in North Street, Sandycroft to the Community Council, which included incidents of spitting and swearing.

Cllr. L. Povey advised that she had seen the Police Community Support Officer (PCSO), and they had confirmed they would be visiting the resident regarding this. Cllr. C. Jones advised that it is a police matter, however the Clerk would contact the PCSO and the Community Safety Team at Flintshire County Council (FCC) to raise the matter on behalf of the resident.

RESOLVED – The Community Council will assist by bringing matters of anti-social behaviour in North Street to the attention of the Police Community Support Officer and the Community Safety Team at Flintshire County Council.

ACTION - Clerk to email Police the Community Support Officer and Community Safety Team at Flintshire County Council.

41/25 FLOODING UPDATE / COMMUNITY FLOOD PLAN

The Chair welcomed representatives from Waterco and FCC to the meeting who are working alongside NRW in relation to flooding issues in the area. Waterco advised that:

- The Outline Business Case is due to be finalised in April 2025.
- A short list of options is being considered.

- NRW Sandycroft and Pentre drain flood remediation works planned for October 2025.
- Ongoing collaboration between partners and the community will take place.

The Chair thanked Waterco and FCC for attending the meeting to provide an update to Councillors. It was agreed that Waterco would be invited to the next Community Flood Plan meeting with other partners.

RESOLVED –

- Waterco to be invited to the next Community Flood Plan meeting (date tbc).
- A Flood Warden training event will take place on Saturday 7th June 2025 at Sandycroft Community Centre, (time tbc).

ACTIONS –

- Clerk to invite Waterco representatives to the next Community Flood Plan meeting.
- Cllr. D. Milner to confirm the training date/time/venue with Flood Wardens.

42/25 CHAIR'S REPORT AND ACTIONS SINCE 11th FEBRUARY 2025

The Clerk had spoken with Lloyds Bank regarding the process for setting up a new bank account and signatories. Five Councillors agreed to act as signatories and gave the Clerk approval to liaise with Lloyds bank in this respect. All signatories will undergo a credit check prior to being accepted.

RESOLVED –

- Agreed that all payments made on behalf of QCC would continue to be authorised by 3 Councillors.
- Agreed that 5 signatories including the Clerk would be put forward to Lloyds bank, however the Clerk will not be permitted to act as a signatory when making payments.

ACTION - Clerk to progress with Lloyds bank.

43/25 MINUTES OF THE ORDINARY MEETING HELD ON 11th FEBRUARY 2025

Councillor Mr. D. Wisinger, proposed the minutes as an accurate record, seconded by Councillor Mrs. D. Milner.

RESOLVED – that the minutes of the Ordinary Meeting of the Council held on 11th February 2025 be confirmed as a true and accurate record.

44/25 MATTERS ARISING / ACTION LOG

NOTED - Progress against action log noted.

45/25 VACANCIES

The Clerk advised that the three long-standing vacancies have been re-advertised for an extended period of ninety days. The new closing date is now 10th July 2025.

NOTED – Closing date for vacancies is 10th July 2025.

46/25 PUBLIC MEETING REGARDING ODOUR

Councillors discussed holding a public meeting regarding odour at Sandycroft Community Centre on Saturday 22nd March at 2pm. *

* Subsequently, Flintshire County Council released a press statement on the matter, and it was decided that the public meeting would be postponed until a later date once further details are available from the consultant's investigation (date to be confirmed).

The latest update 30 January 2025 was shared at the meeting:

Update 30 January 2025

Environmental Health has now received an independent report from Air Quality Consultants Enzygo Limited who were commissioned by the Council to support its investigation. The main findings are:

- Complaints are most likely in the Sandycroft area during periods of north westerly winds in warmer months;*
- Complaints are most likely in the Pentre, Queensferry and Shotton areas during periods of north easterly and easterly winds;*
- Odours from various sources could be noticeable but observations may also indicate that the 'wet mop' character could be used as a catch-all descriptor;*
- There remains the possibility that there is an as yet unidentified source(s) with this specific character;*
- Additional joint site surveys indicate that potential odour sources that may cause adverse impacts are from various locations;*
- Data from public odour observations indicate that potential causes of adverse impacts in the Sandycroft and Pentre areas are from various locations;*
- Data logging from sampling indicated that there was potential for H₂S concentrations in trade sewer effluent to be elevated causing odorous emissions; this has now been remedied, and scheduled works due to be completed;*
- Queensferry Dŵr Cymru Welsh Water sewerage plant is the most likely cause of adverse odours in the Queensferry and Shotton areas and this is likely to the ongoing infrastructure works to improve the site and its processes.*

In response to these findings, Environmental Health has agreed a number of actions:

- 1. Given the potential for a number of odour sources in the area, Environmental Health will continue to engage with the relevant regulatory authorities to monitor and reduce the potential for known odour sources in the area.*
- 2. Environmental Health will continue to engage with the public and log odour episodes and gather further data to help identify character and locations. Officers will continue to visit the area during reported episodes of adverse odours.*
- 3. Environmental Health will request information from the relevant regulatory authority regarding cause of odour emissions from relevant commercial premises and associated actions.*
- 4. Environmental Health will continue to engage with Dŵr Cymru Welsh Water on progress on improvements at the Queensferry Welsh Water sewerage plant.*

In the meantime, as part of its commitment to support the community, Environmental Health will work with relevant regulatory authorities to help reduce odour sources. Residents can continue to report odour but Environmental Health will only visit during adverse conditions - this will ensure resources are managed proportionately, and finally Environmental Health will continue to engage Dŵr Cymru Welsh Water regarding the infrastructure works.

RESOLVED – A public meeting to discuss the odour will be held once further details are available from the consultant's investigation (anticipated to be sometime in April).

47/25 ASSET REGISTER

The Clerk updated Councillors on the ongoing work to bring the existing Asset Register up to date to accurately reflect the Council's assets. Photographic evidence is being gathered along with valuations.

NOTED –

- Asset Register updates noted.
- Photographic evidence will be documented.
- Valuations continue to be sought.

RESOLVED – Updated Asset register approved by Councillors.

48/25 PLANNING APPLICATIONS

APPLICATION NUMBER	DETAILS	LOCATION
Pre-Application Consultation Rose Farmhouse Properties Ltd	Erection of 1 x industrial building (use class B2/B8) and associated parking and landscaping (demolition of existing buildings)	Building 11, Factory Road, Sandycroft, CH5 2QJ

RESOLVED –

- Pre-Application Consultation Rose Farmhouse Properties Ltd – no objections.

49/25 TO CONSIDER REQUESTS FOR GRANT PAYMENTS

The following requests had been received for grant payments:

- Request from Sandycroft Community Centre Committee towards the running costs of the community centre.
- Request from Marie Curie towards the Great Daffodil Appeal 2025.

RESOLVED –

- Payment of £50 to be donated to the Marie Curie Great Daffodil Appeal 2025.
- Request from Sandycroft Community Centre Committee towards the running costs of the community centre deferred to the Finance meeting April.

50/25 APPROVAL OF ACCOUNTS FOR PAYMENT

Invoices due during the period:

Sandycroft Community Centre Committee	WIFI	£20.34
One Voice Wales	Membership Fee 2025-26	£415.00
Audit Wales	Unpaid Audit Fees	£253.30
Information Commissioner	Data Protection Fee Renewal	£52.00
Clerk's Salary	March 2025	£784.48
HMRC Tax and National Insurance	5 April 2025 payment	£215.83
Reimbursement to Clerk	Stamps	£13.20

Marie Curie	Great Daffodil Appeal 2025	£50
Total invoices due during the period		£1,804.15

RESOLVED – Invoices authorised for payment. A transfer of £5000 to be made from one account to another to pay for invoices received.

51/25 TO NOTE INCOME RECEIVED

None during the period.

52/25 INCOME AND EXPENDITURE

RESOLVED – Income and expenditure noted.

53/25 TO DISCUSS FUNDING OPPORTUNITIES

None.

54/25 CORRESPONDENCE

None other than that already circulated by email.

55/25 MATTERS RAISED BY MEMBERS OF COUNCIL

The following matters were raised by members of the Council:

RESOLVED –

- Bernsdale Avenue streetlight out in alleyway – Clerk to report to FCC.
- Chester Road litter picking– Clerk to contact 2 Sisters Food Group.
- Deeside Leisure Centre covid signage – Clerk to ask if FCC can assist in removing these (noted these belong to the Health Board).
- Junction of Factory Road / Prince William Avenue, road needs resurfacing – Clerk to report to FCC.
- Chester Road red barriers around island in middle of road knocked down opposite garage – Clerk to report to FCC.

56/25 MATTERS RAISED BY MEMBERS OF THE PUBLIC

None.

57/25 DATE OF COUNCIL'S NEXT ORDINARY MEETING

Tuesday 8th April 2025, 6.30pm, Sandycroft Community Centre, Phoenix Street, Sandycroft, CH5 2PD. The meeting opened at 6.55pm and closed at 8.35pm.

..... Signed Chair

..... Date