

QUEENSFERRY COMMUNITY COUNCIL

MINUTES OF MEETING HELD ON 12th MARCH 2024 AT SANDYCROFT COMMUNITY CENTRE, PHOENIX STREET, SANDYCROFT, CH5 2PD.

PRESENT: Councillors: Mrs. C. Jones, Mrs. L. Povey, Mrs. S. Salisbury, Mrs. P. Titley, Mr. D. Wisinger

Mrs. C. Hughes – Clerk and Responsible Financial Officer

IN ATTENDANCE:

3 residents, 2 of whom are members of the Community Flood Action Group.

42/24 APOLOGIES FOR NON-ATTENDANCE

Councillors: Mrs. D. Milner (Chair), Mr. B. Connah, Mrs. P. Connah, Mr. M. Hughes, Ms. K. Perry, Mr. T. Williams.

Cllr Mrs. C. Jones Chaired the meeting in Cllr. Mrs D. Milner's absence.

43/24 DECLARATIONS OF INTEREST

None raised.

44/24 OPEN FORUM – MATTERS RAISED BY THE PUBLIC

CFAG representatives had posed the following questions to Council prior to the meeting:

1. What information is currently being collected regarding local monitoring of drains, ditches, culverts etc. and is there a log of this please?

RESPONSE: Some information regarding drains, ditches and culverts has been collected and logged to date by Cllr D. Milner and Cllr. P. Titley.

2. Flood Action Plan completion – is there any update please?

RESPONSE: The Clerk is progressing with relevant parties to firm up a meeting date.

3. Could we request QCC/FCC Flood Resilience Fund purchase high vis vests for CFAG members and cover some printing costs for information leaflets/posters please?

RESPONSE: Request to be considered at the Council's Finance Meeting on 9th April.

CFAG representatives presented a map to Councillors illustrating identified hotspots in the area. CFAG have developed a survey which allows volunteers to log information,

take photographic evidence etc. The purpose of the survey is to understand and monitor the local area and inform the community flood plan. CFAG suggested that designated zones are identified in order for volunteers to conduct audits.

RESOLVED – Request from CFAG for purchase of items (high visibility vests and printing costs for leaflets/posters) to be deferred to Finance Meeting on 9th April.

45/24 CHAIR’S REPORT AND ACTIONS SINCE 13th FEBRUARY 2024

No report available (Chair absent due to unforeseeable circumstances).

46/24 MINUTES OF THE ORDINARY MEETING HELD ON 13th FEBRUARY 2024

Cllr. S. Salisbury proposed the minutes as an accurate record. This was seconded by Cllr. L. Povey.

RESOLVED – that the minutes of the Ordinary meeting of the Council held on 13th February 2024 be confirmed as a true and accurate record.

47/24 MATTERS ARISING

- a) **Damaged Notice Board** – Agreed this would be discussed at the next Finance meeting.
- b) **Bromborough Plastics** – Cllr. C. Jones advised that Flintshire County Council’s Legal Team are investigating the large amounts of plastic and white goods left at the premises which are now vacant.
- c) **Wildlife Garden** – Permission to use an identified area of land on the playing field in Sandycroft has now been granted by Flintshire County Council and the application is being progressed.
- d) **Overgrown Hedges at Station Road** – Streetscene have contacted the brewery who are arranging for a contractor to cut the hedges back.
- e) **Overhanging Conifers at alley leading to Bernsdale Close** – Kingsway CLC Trust have been contacted and are arranging for a tree surgeon to cut the overhanging conifers back.

RESOLVED – Decision regarding purchase of Notice Board deferred to Finance Meeting on 9th April.

48/24 COMMUNITY FLOOD PLAN

RESOLVED – Noted Clerk is in the process of arranging a mutually convenient meeting date to begin completing the plan.

49/24 STANDING ORDERS

The Standing Orders are currently being reviewed by Councillors. Cllr. D. Milner had requested any amendments to be put forward by 31.03.24 ready for the revised Standing Orders to be approved and adopted at the April meeting.

RESOLVED - Decision regarding adoption of revised Standing Orders deferred to next meeting on 9th April.

50/24 D-DAY 80 YEAR EVENT – THURSDAY 6th JUNE 2024

The Clerk had circulated correspondence from One Voice Wales on behalf of the Pageantmaster regarding a D-Day 80 Flag of Peace as an idea to promote this event. Cllr. L. Povey advised that the Sandycroft Hub and Pantry are organising a teatime community barbeque to mark the occasion. It was agreed that a decision as to how the Community Council would mark the occasion would be taken at the next meeting in April.

RESOLVED - Decision regarding D-Day 80-year event deferred to meeting on 9th April.

51/24 PLANNING APPLICATIONS

APPLICATION NUMBER	DETAILS	LOCATION
ADV/000124/24	Removal of existing signage and installation of new illuminated and non-illuminated Toyota brand signage.	Lindop Brothers (Queensferry) Ltd, Station Road, Queensferry, Deeside CH5 2TE
FUL/000157/24	Demolition of partially complete drive-thru coffee shop and reinstatement of site: Erection of replacement drive-thru coffee shop (Class A1) and associated works.	Asda Stores Ltd, Aston Road, Queensferry, Deeside CH5 1TP

RESOLVED

- No objections to be raised in respect of planning application number ADV/000124/24.
- No objections to be raised in respect of planning application number FUL/000157/24.

52/24 REQUESTS FOR GRANT PAYMENTS

Covered under agenda item 44/24 'Open Forum'.

53/24 APPROVAL OF ACCOUNTS FOR PAYMENT

Payment references 98-104 totalling £2370.79 were approved for payment at the meeting:

98	Sandycroft Community Centre Committee	Sky Connect Wi-Fi	£20.34
99	Clerk	Clerk's Salary February 2024	£1016.65
100	Clerk	Clerk's Salary March 2024	£736.11
101	HMRC	5 th March Payment	£344.76
102	HMRC	5 th April Payment	£195.27
103	Information Commissioner	Data Protection Renewal Fee	£40.00
104	One Voice Wales	Training Cllr. K. Perry	£38.00

RESOLVED – Invoices authorised for payment. A transfer of £5000 to be made from one account to another to pay for invoices received in February 2024.

54/24 TO NOTE INCOME RECEIVED

Noted that £184.41 interest had been received from HSBC on 1st March.

55/24 INCOME AND EXPENDITURE

The Clerk presented the Accounts spreadsheet to Council. The spreadsheet continues to being populated monthly with income and expenditure for financial year 2023-24.

RESOLVED – Income and expenditure noted.

56/24 TO DISCUSS FUNDING OPPORTUNITIES

National Forest Wales Tiny Forest funding opportunity noted. Clerk to email Cllr. K. Perry regarding this.

RESOLVED – National Forest Wales Tiny Forest funding opportunity noted.

ACTION – Clerk to email Cllr. K. Perry regarding Tiny Forest funding opportunity.

57/24 CORRESPONDENCE

RESOLVED – No new correspondence received that has not already been circulated.

58/24 MATTERS RAISED BY MEMBERS OF COUNCIL

- a) **Poppies on Lamp Posts** – Clerk to enquire about ordering new large poppies to display on lamp posts.
- b) **Road Sign, Station Road** – Cllr. P. Titley advised that the road sign at Station Road opposite the Bridge Inn public house has been knocked down and damaged. Clerk to contact FCC.
- c) **Signage at Sandycroft Play Area** – Signage not visible due to a covering of algae. Clerk to contact Aura.
- d) **Copart** - The Clerk advised that the General Manager at Copart Chester had emailed Cllr. D. Milner to advise that he has requested that netting is places along the side of the premises in Sandycroft to capture any potential debris from the business.
- e) **Policies** – Cllr. S. Salisbury queried whether all policies are up to date. Clerk to check with Chair.

ACTIONS

- Clerk to make enquiries about large poppies for lampposts.
- Clerk to contact FCC regarding damaged road sign on Station Road.
- Clerk to contact Aura regarding sign that needs cleaning.
- Clerk to check status of policies with Chair.

RESOLVED – Clerk to action above.

59/24 MATTERS RAISED BY MEMBERS OF THE PUBLIC

RESOLVED – Covered under agenda item 44/24 ‘Open Forum’.

60/24 DATE OF COUNCIL’S NEXT ORDINARY MEETING

Ordinary and Finance Meeting - Tuesday 9th April 2024, 6.30pm, Sandycroft Community Centre, Phoenix Street, Sandycroft, CH5 2PD

The meeting opened at 7pm and closed at 8.30pm

..... Signed Chair
..... Date