**QUEENSFERRY COMMUNITY COUNCIL**

**DRAFT MINUTES OF MEETING (DECISIONS) HELD ON 12th MARCH 2024 AT SANDYCROFT COMMUNITY CENTRE, PHOENIX STREET, SANDYCROFT, CH5 2PD.**

**PRESENT:** Councillors: Mrs. C. Jones (Vice-Chair), Mrs. L. Povey, Mrs. S. Salisbury, Mrs. P. Titley, Mr. D. Wisinger

Mrs. C. Hughes – Clerk and Responsible Financial Officer

**IN ATTENDANCE:**

3 residents, 2 of whom are representatives of the Community Flood Action Group

**42/24 APOLOGIES FOR NON-ATTENDANCE**

Councillors: Mrs. D. Milner (Chair), Mr. B. Connah, Mrs. P. Connah, Mr. M. Hughes, Ms. K. Perry, Mr. T. Williams.

**Cllr Mrs. C. Jones Chaired the meeting in Cllr. Mrs D. Milner’s absence.**

**43/24 DECLARATIONS OF INTEREST**

None raised.

**44/24 OPEN FORUM – MATTERS RAISED BY THE PUBLIC**

Request from CFAG for purchase of items (high visibility vests and printing costs for leaflets/posters) to be deferred to Finance Meeting on 9th April.

**45/24 CHAIR’S REPORT AND ACTIONS SINCE 13th FEBRUARY 2024**

No report available (Chair absent due to unforeseeable circumstances).

**46/24 MINUTES OF THE ORDINARY MEETING HELD ON 13th FEBRUARY 2024**

**RESOLVED** – that the minutes of the Ordinary meeting of the Council held on 13th February 2024 be confirmed as a true and accurate record.

**47/24** **MATTERS ARISING**

**RESOLVED –** Decision regarding purchase of Notice Board deferred to Finance Meeting on 9th April.

**48/24 COMMUNITY FLOOD PLAN**

**RESOLVED –** Noted that Clerk is in the process of arranging a mutually convenient meeting date.

**49/24 STANDING ORDERS**

**RESOLVED** - Decision regarding adoption of revised Standing Orders deferred to next meeting on 9th April.

**50/24 D-DAY 80 YEAR EVENT – THURSDAY 6th JUNE 2024**

**RESOLVED** - Decision regarding D-Day 80 year event deferred to meeting on 9th April.

**51/24 PLANNING APPLICATIONS**

|  |  |  |
| --- | --- | --- |
| **APPLICATION NUMBER** | **DETAILS** | **LOCATION** |
| ADV/000124/24 | Removal of existing signage and installation of new illuminated and non-illuminated Toyota brand signage. | Lindop Brothers (Queensferry) Ltd, Station Road, Queensferry, Deeside CH5 2TE |
| FUL/000157/24 | Demolition of partially complete drive-thru coffee shop and reinstatement of site: Erection of replacement drive-thru coffee shop (Class A1) and associated works. | Asda Stores Ltd, Aston Road, Queensferry, Deeside CH5 1TP |

**RESOLVED –**

* No objections to be raised in respect of planning application number ADV/000124/24.
* No objections to be raised in respect of planning application number FUL/000157/24

**52/24** **REQUESTS FOR GRANT PAYMENTS**

Covered under agenda item 44/24 ‘Open Forum’.

**53/24** **APPROVAL OF ACCOUNTS FOR PAYMENT**

Payment references 98-104 totalling £2370.79 were approved for payment at the meeting:

|  |  |  |  |
| --- | --- | --- | --- |
| 98 | Sandycroft Community Centre Committee | Sky Connect Wi-FI | £20.34 |
| 99 | Clerk | Clerk’s Salary February 2024 | £1016.65 |
| 100 | Clerk | Clerk’s Salary March 2024 | £736.11 |
| 101 | HMRC | 5th March Payment | £344.76 |
| 102 | HMRC | 5th April Payment | £195.27 |
| 103 | Information Commissioner | Data Protection Renewal Fee | £40.00 |
| 104 | One Voice Wales | Training Cllr. K. Perry | £38.00 |

**RESOLVED** – Invoices authorised for payment. A transfer of £5000 to be made from one account to another to pay for invoices received in February 2024.

**54/24 TO NOTE INCOME RECEIVED**

**RESOLVED** – Noted that no income received during the period.

**55/24 INCOME AND EXPENDITURE**

**RESOLVED** – Income and expenditure noted.

**56/24 TO DISCUSS FUNDING OPPORTUNITIES**

**RESOLVED** - National Forest Wales Tiny Forest funding opportunity noted.

**57/24 CORRESPONDENCE**

**RESOLVED** – No new correspondence received not already circulated.

**58/24 MATTERS RAISED BY MEMBERS OF COUNCIL**

**RESOLVED** – Clerk to follow up outstanding queries with Streetscene.

**59/24 MATTERS RAISED BY MEMBERS OF THE PUBLIC**

Covered under agenda item 44/24 ‘Open Forum’.

**60/24** **DATE OF COUNCIL’S NEXT FINANCE AND ORDINARY MEETING**

Ordinary and Finance Meeting - Tuesday 9th April 2024, 6.30pm, Sandycroft Community Centre, Phoenix Street, Sandycroft, CH5 2PD

The meeting opened at 7pm and closed at 8.30pm

……………………………………………… Signed Chair

……………………………………………… Date