

# QUEENSFERRY COMMUNITY COUNCIL

Carla Hughes

Clerk and Responsible Finance Officer

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7<sup>th</sup> September 2023

Dear Councillor,

**Meeting of Queensferry Community Council to be held on Tuesday 12<sup>th</sup> September 2023, 7pm at Sandycroft Community Centre, Phoenix Street, Sandycroft CH5 2PD**

The next meeting of Queensferry Community Council will be held on Tuesday 12<sup>th</sup> September 2023 at Sandycroft Community Centre starting at 7pm.

Members of the public are welcome to attend the meeting. There will be an “Open Forum” not exceeding 10 minutes at the beginning of the meeting to raise any issues with the Community Council. If members of the public prefer to ask the Clerk to raise an issue on their behalf, please contact the Clerk by emailing [clerk@queensferrycommunitycouncil.gov.uk](mailto:clerk@queensferrycommunitycouncil.gov.uk)

If members of the public are planning to attend, can they please advise the Clerk at least 4 days before the meeting.

Provision can be made for holding the meeting in a hybrid manner with the non-face-to-face requestor being sent a link to the meeting. Requests to hold a hybrid meeting must be submitted to the Clerk at least 4 days before the meeting.

The agenda is detailed below.

Yours sincerely,

Carla Hughes – Clerk and Responsible Finance Officer

# **AGENDA**

## **QUEENSFERRY COMMUNITY COUNCIL**

### **MEETING OF THE COUNCIL AT SANDYCROFT COMMUNITY CENTRE**

**TUESDAY 12<sup>TH</sup> SEPTEMBER – 7pm START**

1. To receive the Notice of the Meeting.
2. Declarations of Interest – Members are reminded of their responsibility to declare any personal or personal and prejudicial interest which they have in any item of business on the agenda, no later than when that item is reached during the meeting, and to leave the meeting prior to discussion and voting on the item.
3. To receive apologies for non-attendance.
4. Open Forum – To request members of the public to comment on matters relating to the agenda, or to raise matters for the Council's attention.
5. To receive the Chair's Report including actions taken since the last ordinary meeting held on Tuesday 11<sup>th</sup> July 2023.
6. To endorse the minutes of the Meeting of Council held on Tuesday 8<sup>th</sup> August 2023.
7. Matters Arising.
8. To consider planning applications received from Flintshire County Council.
9. To consider requests for grant payments.
10. To approve Accounts for Payment.
11. To note Income Received.
12. To receive details of the Council's current overall actual income and expenditure and estimated income and expenditure for 2023/24 financial year.
13. To consider and adopt the Council's Training Plan for members of Council and the Clerk (draft Training Plan circulated by email to members of Council).
14. To review the contact information held on the Council's website in respect of members of Council and the Clerk.

15. To receive correspondence not previously circulated.
16. To receive details of matters requiring attention from Members of Council.
17. To receive details of matters requiring attention from Members of the Public.
18. Date of Next Ordinary Meeting of Council: Tuesday 10<sup>th</sup> October 2023, 7pm