

**QUEENSFERRY COMMUNITY COUNCIL ANNUAL GENERAL MEETING**

**Minutes of the Meeting held  
7pm on Tuesday 9 May  
at Sandycroft Community Centre**

**PRESENT:** Cllr. Mrs D. Milner (Presiding) Mrs C. Jones (Vice-Chair) Mrs P. Connah, K. Garret, M. Hughes, Mrs. K. Perry, Mrs. L. Povey, Mrs. S. Salisbury, D. Wisinger and the Clerk.

**INATTENDANCE:** C.Cllr. D. Selvester, Standards Committee Representative, Gentleman Resident of Sandycroft.

**1) APOLOGIES:** Cllrs C. Bowden, T. Williams.

**2) ELECTION OF CHAIR 2023/2024** Cllr. Mrs. D. Milner was voted unanimously to remain as Chairperson for another year.

**3) ELECTION OF VICE-CHAIR 2023/2024** Cllr. Mrs. C. Jones was voted unanimously to remain as Vice- Chairperson for a further year.

**4) CONFIRMATION OF MEMBERS REPRESENTING COUNCIL ON OUTSIDE BODIES**

The following members of council, represented council as school governors  
Queensferry C. P School and Sandycroft C. P. School – Cllr. Mrs. P. B. Connah  
Queensferry C. P. School – Cllr. Mrs. K. Perry.

Sandycroft Community Centre- Cllr. Mrs. S. Salisbury (Treasurer) Cllr. K. Garret (Chairman)

**5) REPORTS FROM ATTENDEES**

The Sandycroft resident informed council of his concern by the Anti social behaviour in Phoenix Street and North Street, resulting in noise nuisance, rubbish/fly-tipping and other disruptive actions.  
The local Police officer would be informed, and asked to provide police presence.

C.Cllr. D. Selvester informed members that he would organise a further letter drop in the Vicinity of North Street/ Queens Avenue as the fly-tipping problem continued and Street-Scene declined responsibility for the constant removal of it.

The grass verges along Chester Road had been cut and rotated in preparation for the planting of wild flowers.  
Cllr. Selvester left the meeting at 7.30pm.

Hynet Uk - As a letter had been received with the recent updates, a further meeting and a presentation would be arranged. It was agreed that the main room on a Friday evening, as this could be advertised for members of the public attendance.

**6) TO APPROVE THE DRAFT MINUTES OF THE ORDINARY MEETING HELD 11 April 2023**

Subject to two amendments these Minutes were approved.

**7) MATTERS ARISING FROM THE MINUTES**

Street-Scene to be reminded of:-

Road dips, Wood Street, Sandycroft, Rectors Lane, Pentre, Pot-holes in these areas.

The Queensferry clock needed repair/adjustment'

An update still awaited on the four replacement lights work progress, and the map of foot-way lights that had been long term requested.

The Authority would be reminded of an update on the proposed CCTV for North Street.

**a) UPDATE FROM THE EVENTS GROUP**

Coronation activities -The Sunday event held at Queensferry Memorial Institute had been enjoyed by those who attended, although less people than anticipated.

Monday event at Sandycroft was extremely successful and very well attended. At both events Commemorative medals were given to each child who attended. The Facepainting and the Tattoo's were a big hit with the children and adults.

The Events Group were planning the Christmas 'Switch On' 2023, to be held at Queensferry War Memorial Institute.

The tree would be purchased from the same supplier as last year and the D.J. had been booked.

Cllr. K Garret asked to join the events group.

**b) UPDATE FROM THE POLICY GROUP**

A further meeting arranged for 7pm 18th May at the Community Centre, to discuss further policies for adoption and display. Cllr. Mrs. Milner indicated her wish to be a member of this group.

It was noted that due to the change of website, the Clerk and Councillors were informed that some historic documentation, could not be transferred before going live in 2022.

Therefore starting afresh with the current site, on the essential documentation required, Standing Orders and Financial Regulations had been updated and now displayed.

It was also noted that NetWise U.K. the hosts, offered zoom training on website matters.

Cllr. M Hughes agreed to assist in uploading item for website display and was thanked for repairing the laptop, the Clerk uses.

**8) DECLARATIONS OF INTEREST** None

Members of council serving on 'Outside Bodies filled in Declaration of Interest form to declare a personal interest, were financial aid had been awarded e.g. Schools, Community Centre.

**9) REPORT FROM THE CHAIRPERSON**

Coronation Activities – Cllr. Mrs. Milner reported that she was delighted at the overall success of the event, particularly at the attendance of the Monday event at the Community Centre,

As the DJ had attended both days and was not charging a set fee, although would appreciate a donation to his chosen charity, (Prostrate cancer fund) it was agreed by all members that the sum of be £250 donated.

The money made from the Raffle being £202.40, this was split between the Sandycroft Community Centre (given on the night of the AGM) and Queensferry Memorial Institute (to be delivered by Cllr. Mrs. P Connah)

Cllr. Garret as Chairman of Sandycroft Community Centre thanked all those involved on the day.

Future Events – A Scarecrow Competition for a fortnight, ending on the 16<sup>th</sup> September, with a social event at the Community Centre would be arranged.

Also to be arranged the Newsletter, printing of and delivery service.

Also to arrange a walkabout, hopefully with police presence, this walkabout also could include some litter picking.

**10) REPORT FROM THE CLERK/RFO**

Aura confirmed work starts in the next week on the updates required for the Sandycroft Play- Area.

A litter bin has been requested to be sited at the children's play area.

Documentation to be taken for internal Audit, later this week.

External Auditors/Intensive Audits final report awaited, until received no conclusion of Audit Notice can be displayed.

As External Audit now requested all Councillors Allowance forms in the original for 2022/2023 these duplicates were duly signed.

**11) ANY FINANCIAL ITEMS FOR CONSIDERATION**

a) Update regarding Councillor allowance 2023/2024 The allowance is now £156 from £150.

b) The Clerk/RFO would be contacting the council's bankers to organise online bill payment facilities when requested by suppliers. Council agreed that the limit being £500 being for any one payment.

**12) CASUAL VACANCY FOR THE WARD OF QUEENSFERRY**

The casual vacancy to be displayed on notice boards and copy sent to the election office the Authority, who will then inform if co-option is permissible.

A notice of co-option will be displayed for interested persons to apply.

**13) RECEIPTS AND PAYMENTS (for May)**

**Receipts PRECEPT PORTION £12,666.66 & Vat return £3,694.12**

**Payments**

<b><u>Cheq. No.</u></b>	<b><u>Supplier</u></b>	<b><u>Amount</u></b>
102583	BHIB Insurance	1,388.38
102572	Coronation activities (reimbursed to Clerk)	392.81
102573	B.T Account (reimbursed to Clerk)	165.98
102574	Defib Store Ltd Pentre Defibrillator	1,575.84
102575	S/Croft Community Centre Committee Wi-Fi	16.74
102576	Clerks Salary (March) re-issued cheque	741.95
102577	Clerks Salary (April)	724.15
102578	HMRC (April)	146.28
	paid transfer to GLITTERBUGZ (Coronation activities)	140.00

Council to approve these payments to be made and would check the invoices.

**Payments** £ 5,292.13

**Transfer** £ 5,300.00

**14) e MAILS & CORRESPONDENCE:**

Emails relevant pre-circulated.

Letter from Hynet U.K with the updated information and maps.

**15) PLANNING APPLICATIONS: No Consultations to date**

Information regarding planning applications can be found by visiting the planning website.

To this end a “**Citizen Portal**” is launched on the Flintshire Website.

The full access of the “Citizen Portal” can be activated by signing up to a **Flintshire My Account** and choosing to receive updates on Planning.

Full details are on the Flintshire County Council website and active interaction is possible.

<https://www.flintshire.gov.uk/en/Resident/Contact-Us/My-Account.aspx>.

**16) DATE& TIME OF NEXT MEETING 7.00 pm Tuesday 13 June 2023**

**Meeting concluded at 8.47pm**