

# QUEENSFERRY COMMUNITY COUNCIL

## **Notes /Decisions of the A.G.M. Meeting held 7pm on 17 MAY 2022 at Sandycroft Community Centre**

Prior to the commencement of this meeting all members signed the Declaration of Acceptance Form, in the presence of the Clerk/RFO.

**PRESENT:** Cllrs Mrs. P. Connah, K. Garret, M. Hughes, Mrs. C. Jones, Mrs D. Milner, Mrs. K. Perry, Mrs. L.Povey, Mrs. S. Salisbury, T. Williams, D. Wisinger and the Clerk.

**IN ATTENDANCE:** Resident of Phoenix Street and of Hamilton Avenue Sandycroft.  
A resident from Mancot.

The resident from Phoenix Street who used a mobility vehicle spoke of his concerns when crossing the road leading to Glendale Avenue, due to the heavy volume of traffic entering and exiting at the junction. A site meeting would be arranged with Highways representative, County Councillor representation and the resident.

The resident from Hamilton Avenue mentioned the increase in dog fouling along Phoenix Street and Hamilton Avenue. Street-Scene would again made aware of this continuous nuisance problem.

**1)APOLOGIES:** None

### **2) ELECTION OF CHAIR AND VICE-CHAIR FOR YEAR 2022/2023**

Cllr. Mrs P. Connah (retiring Chair) thanked all members of council for their support, especially during covid, when new skills were learned to keep council operational (Remote meetings) the website was proving successful and was encouraging increased public engagement. A further newsletter would be published. Cllr. Mrs. Connah welcomed new members of council and thanked those that had retired, during her term of office. **Chairman** it was proposed, seconded and voted upon that Cllr. Mrs. D. Milner be Chair for 2022/2023. Cllr. Mrs. Milner accepted and was handed the chain of office.

**Vice-Chair** it was proposed and seconded and voted, that Cllr. Mrs. C. Jones remain as Vice-Chairman for 2022/2023. Cllr. Mrs. Jones accepted and retained the chain.

### **2 (a) Members representing council on ‘outside bodies’.**

Sandycroft Community Centre -Clls. K. Garrett, Mrs. S. Salisbury.

Sandycroft C.P. School – Cllr. Mrs. P. Connah.

Queensferry C.P. School – Cllrs. Mrs. P. Connah, Cllr. Mrs. K. Perry.

### **3) MINUTES OF THE ORDINARY MEETING HELD 12 APRIL 2022:**

pre circulated to Council members in draft form.

Also the notes & decisions taken at that meeting, to be taken as read & approved.

Cllr. D. Wisinger proposed, Cllr. K. Garrett seconded the Minutes were a true and correct record.

**4) DECLARATIONS OF INTEREST** None at this meeting and no forms handed to Clerk for 2021/2022.

### **5) ISSUES ARISING FROM THE MINUTES:**

Street-Scene items update.

Reminders of matters in hand and new issues of April meeting reported to Street Scene.  
Rubbish at the railway bridge/ passed to the public right of way officer.  
North Street & Queen Street -situation improved/ continued monitoring.  
Dips in roads/work ticket issued.  
Fallen Tree on playing field/ to be inspected.  
Request for yellow painted lines/road safety team must be approached.

**6) FESTIVE ACTIVITIES UPDATE** - regarding Jubilee Celebration and Christmas Celebration.  
Jubilee Celebration – event in hand with the Bridge Inn, a supply of bunting donated by Cllr. Mrs. P Connah, Cllr. Mrs D. Milner had obtained food donations and vouchers for prizes.  
Christmas Celebration – Sandycroft Community Centre, a children’s party to be held.  
Christmas Celebration – Queensferry War Memorial Institute.  
Cllr. Mrs. P. Connah had made enquiries from Gladstone Estates.  
If a tree was purchased from the estate, permission would be granted at the Institute, as they were the landowners. The insurance cost being £117 the tree £450 -£500 tree lights owned by the institute would require safety checking and arrangements to be made for siting and securing the tree.  
Mince Pies and a Carols was agreed.  
Cllr. Mrs. Connah would be contacting businesses in Queensferry to enquire if they would be interested in participating in festive decorations.  
Further discussion to take place at the financial meeting.

## **7) FINANCIAL ITEMS:**

Internal Auditor/ Report pre-circulated and Annual Return, the minor adjustments on the return noted, and the Chairman to approve on behalf of council the Annual Return, to add her signature before being sent to the external auditor. This was duly carried out.

### **Other items for consideration at the next Financial Meeting (July)**

Change of telephone suppliers (One Com) they deal with parish councils.  
Defibrillator for Pentre. Noted. Cllr. Mrs. Milner agreed to keep check on the defibrillator sited in Phoenix Street.  
4 replacement Street lights (as recorded in budget proposals).

## **8) ADOPTION OF POLICIES**

Risk Assessment to be amended to include any suppliers to council, as recommended by internal auditor.

## **9) RECEIPTS AND PAYMENTS**

**Receipts** / Precept portion ££12,666.67  
Vat Return £728.14

**Payments Total £ 5,700.00**

**Transfer between Accounts £5,300.00**

Cheque No. 102488 Sandycroft Community Centre	1,000.00
Cheque No. 102489 War Memorial Institute	1,000.00
Cheque No. 102490 Hope House Hospice	50.00

Cheque No. 102491 Kids Cancer Charity	100.00
Cheque No. 102492 British Telecom	200.58
Cheque No. 102493 DM Payroll Services	120.00
Cheque No. 102494 BHIB Councils Insurance	1,350.88
Cheque No. 102495 Clerk (salary adjustment payment)	368.42
Cheque No. 102496 Clerk (salary April)	730.91
Cheque No. 102497 HMRC (April) Tax & Employers Insurance	124.32
Cheque No. 102498 One Voice Wales (training)	30.00
Cheque No. 102499 Roots (reimbursement P. Connah re: trees for schools	86.00
Cheque No. 102500 SLCC membership	144.00
Cheque No. 102501 J.D.H. Business Services Ltd (internal Audit)	395.82

Accounts and payments approved by Council.

#### **10) E. MAILS & CORRESPONDENCE:**

Relevant emails pre-circulated to members of council.

Sandycroft Community Centre -grant request for the children's Christmas party.

Hynet UK contacted to arrange a meeting date with council & local residents, they have been informed of issues that require clarification.

FLVC Best Kept Communities Competition information.

#### **11) PLANNING APPLICATIONS:**

Ref. 064460

Proposal: Change of use to land to traveller caravan site, comprising 2no. Pitches, retention of front wall & gates & erection of 2m fence along NE boundary Resubmission of planning application 059897

Location: Leonas Cottage, Station Road, Sandycroft. CH5 2PT

A letter would be sent from council, expressing their concerns and objection to this application for the following:-

This land is on a flood plain, the Broughton Brook is at the rear of the land. Insufficient drainage, lack of access to main services, vehicle access/exit problems on a narrow road and a bus stop near by on the road.

Ref.064357 Planning Application Consultation

Proposal: Proposed new vehicular access onto Chester Road.

Location: 15 Chester Road West, Queensferry, Flints. CH5 1S

No concerns from Council.

#### **12) ISSUES AFFECTING THE WARDS:**

- Notices of co-option to be displayed advertising the two vacancies on Council for Queensferry Ward.
- Anti Social Behaviour – the Clerk would write to the Chief Constable to request a police attendance at council meetings.
- Parking problems in Pierce Street, Queensferry/ further discussion and enquiries to be made on this ongoing problem.
- Best Kept Communities Competition – Elderly persons bungalows would again be entered.
- Street Light no.37 inoperative in Chester Road.

Meeting concluded at 8.25pm

#### **13) DATE & TIME OF NEXT MEETING Tuesday 7pm 14 June 2022**

