

QUEENSFERRY COMMUNITY COUNCIL FINANCIAL & ORDINARY MEETING

Notes on the Financial Meeting and the Ordinary Meeting of Council held

7pm 12 April 2022 at Sandycroft Community Centre

Present: Cllrs Mrs. C. Jones (Presiding) R. Connah, K. Garret, M. Hughes, Mrs D. Milner, Mrs K. Perry, Mrs. S. Salisbury, T. Williams, D. Wisinger and the Clerk

1) APOLOGIES: Cllr Mrs P Connah

2) MINUTES OF THE FINANCIAL MEETING HELD 18 January 2022

These Minutes were taken as read and approved. Proposed by Cllr Garret, Seconded by Cllr. Mrs. Milner.

3) DECLARATIONS OF INTEREST Nil.

4) ISSUES ARISING FROM THE MINUTES:

- **Grant Applications** received from Sandycroft Community Centre, Queensferry War Memorial Institute, Hope House Hospice, Kits Cancer Charity.
Council agreed the following amounts – the two village halls £1,000 each. Hope House £50. Kids Cancer Charity £100. These cheques to be issued at the May meeting of council.
A statement to be displayed on the website regarding Grants stating that council gave consideration to grant applications in January and July.
- **Jubilee Celebration** arrangements confirmation. A Barbecue would be held on Sunday 5 June from 1pm at The Bridge Inn. A supply of bunting had been purchased. Two Rowan trees one for each of the primary schools had been purchased and donated.
The War Memorial & residents from Queensferry were also welcome at the barbecue.
Food donations had been offered by the Co-op Centre and Cllr. Mrs. Milner would seek vouchers from various local firms as prizes.
- **Christmas Festive arrangements** – Sandycroft Community Centre would write and request a grant for the children's party.
- The Clerk would contact the resident from Queensferry who had sent emails regarding festive arrangements.
Council agreed that if the War Memorial Institute wrote and requested funding for Christmas activities their request would be considered.
- **Website Matters** – Cllr. Mrs. Milner was thanked for her work on the website, now in operation. It was agreed that photos of the Wards in past times would add historical interest to the Gallery.

4) FINANCIAL ITEMS: Audit.

- **External Audit** Council approved the external audit report for year ended 31 March 2021
- **Annual Return Annual Governance for year ended 31 March 2022**
Council approved this document which would be sent for internal audit.
Receipts, Payments, Bank Reconciliation also received Council approval.

• **Policies-**

Standing Orders, Risk Assessment, Financial Controls.

As these documents were required for internal audit Cllr. Mrs P Connah (Chair) had reviewed them and recommended adoption. Council agreed that they were adopted. The Accessibility Statement & Welsh Language Policy was also adopted.

Other Items

- **Street Planter & Daffodil bulbs** -in hand although delayed as Growing Places had staff storage and reduced working days due to the virus.
- **Clerk's salary** -due to a miscalculation of reading the payslip the Clerk was owed £368.42 the pay would be rectified and the auditor made aware of the situation.

5) DATE & TIME OF NEXT FINANCIAL MEETING: To be confirmed
Meeting Concluded at 7.40pm

Queensferry Community Council
Notes on the Ordinary meeting of Council
This meeting followed on from the Finance Meeting.

Present & Apologies received -as recorded.

1. **The Minutes** of the meeting held 8 March 2022, pre-circulated, were taken as read & approved.

2. **Issues arising from these Minutes**

- **Street Scene Items** – a reminder of items in hand had been sent to John Griffiths, a further reminder would be sent e.g. Road Dips, pot holes, inoperative street lights, dead tree on playing field, rear of Hamilton Avenue.
- The Clerk had written to three local firms regarding rubbish blowing from their properties, she had received a positive response.

3. **Declarations of Interest** – Nil

4. **Financial Items** – As recorded at the Financial Meeting.

5. **Receipts & Accounts for Payments**

Receipts – None received. Total Payments £6,073.71

Cheq No. 102483	Flintshire County Council Match Funding	5,000.00
Cheq. No. 102487	One Voice Wales – Membership	347.00
Cheq No. 102484	ICO Data -reimbursement to Clerk	40.00
Cheq No. 102485	Clerks Salary (March)	603.51
Cheq No. 102486	HMRC (March)	83.20
Transfer between Accounts		£6,000.00

6. **Correspondence & Emails** – pre-circulated

7. **Planning Applications**

Planning consultation Ref. 064130

Proposal: Change of use of Existing building to General Industrial (B2) a Mixed Use to include General Industrial, Retail, Storage & Distribution (A1, B2 & B8) New cladding to walls & roof & 2x new roller shutter doors to front elevation 2x to new glazed double entrance doors to front elevation 2 x fire doors to rear elevation 2x new windows to rear elevation.

Location: 85-87 Station Road, Queensferry, CH52T

Planning Consultation Ref 064223

Proposal: Application to vary condition no.2 attached to planning permission 055970 to increase the time period for submission of reserved matters.

Location: Mcleans Pub, Chemistry Lane, Pentre, Flintshire CH52DA.

Council agreed that an updated full flood consequence statement was required

8. **Report From C. Councillor D. Wisinger** -

9. **Issues Affecting the Wards**

Street-Scene to be informed of the following:-

Rubbish & Fly-tipping/Sandycroft Bridge/ North Street/Queens Avenue /Gladstone Terrace.

The ownership of the land at rear of Gladstone Terrace needed clarification.

Environmental/enforcement to be informed of the situation regarding North Street/ Queens Avenue.

A request would be made of Street-Scene for painted Yellow lines at the end of Hamilton Avenue/Chester Road. Also bollards on the pavement at Rectors Lane by the traffic lights would be requested.

7. Date & Time of Next Meeting The AGM 7pm 17 May 2022. This meeting concluded at 8.50pm
Please note, prior to the commencement of this meeting, The Declaration of Acceptance of Office Form to be signed by each member of Council and countersigned by the RFO.