

## QUEENSFERRY COMMUNITY COUNCIL FINANCIAL & ORDINARY MEETING

7pm 12 April 2022 Venue:

Sandycroft Community Centre

If members of the public wish to attend please contact the Clerk by  
4 Days prior to meeting date in order that conference call arrangements can be made.

Tel: 01244 520642

Email: [clerk@queensferrycommunitycouncil.gov.uk](mailto:clerk@queensferrycommunitycouncil.gov.uk)

### AGENDA

Please note the Financial Meeting will be followed by the Ordinary Meeting of Council

#### PRESENT:

#### 1)APOLOGIES:

2)MINUTES OF THE Financial MEETING HELD 18 January 2022  
These Minutes pre-circulated & to be approved

#### 3) DECLARATIONS OF INTEREST

n.b. 2021/2022 Declarations required for Audit purposes and Website display

#### 4) ISSUES ARISING FROM THE MINUTES:

- Grant Applications received from Sandycroft Community Centre, Queensferry War Memorial Institute, Hope House Hospice, Kids Cancer Charity.
- Jubilee Celebration arrangements confirmation
- Christmas Festive arrangements confirmation.
- Website Matters

#### 4) FINANCIAL ITEMS: Audit.

- Audit Councils to approve the external audit report for year ended 31 March 2021
- To approve the Annual Return Annual Governance for year ended 31 March 2022
- Policies, Standing Orders, Risk Assessment, Financial Controls. These are required for internal auditor. Also the Welsh Language Policy adoption.
- Receipts, Payments, Bank Reconciliation.
- Pre-circulated and to be approved for audit purposes.

#### 5) DATES & TIMES OF NEXT FINANCIAL MEETING:

To be confirmed

### ORDINARY MEETING

1. The Minutes of the meeting held 8 March 2022, pre-circulated and to be approved.

2. Issues arising from these Minutes

- Street Scene Items – a reminder of items in hand had been sent to John Griffiths.
- The Clerk had written to three local firms regarding rubbish blowing from their properties, she had received a positive response.

3. Financial Items – discussion at the Financial Meeting.

#### **4. Receipts & Accounts for Payments**

**Receipts – Nil**

**Payments**

<b>Cheq No. 102483 Flintshire County Council Match Funding</b>	<b>5,000.00</b>
<b>Cheq. No. 102483 One Voice Wales – Membership</b>	<b>347.00</b>
<b>Cheq No. 102484 ICO Data -reimbursement to Clerk</b>	<b>40.00</b>
<b>Cheq No. Clerks Salary (March)</b>	<b>603.51</b>
<b>Cheq No. HMRC (March)</b>	<b>83.20</b>
<b>Total Payments £6,073.71</b>	
<b>Transfer between Accounts £6,000.00</b>	

#### **5. Correspondence & Emails – pre-circulated**

#### **6. Planning Applications**

**Planning consultation Ref. 064130**

Proposal: Change of use of Existing building to General Industrial (B2) a Mixed Use to include General Industrial, Retail, Storage & Distribution (A1, B2 &B8) New cladding to walls & roof & 2x new roller shutter doors to front elevation 2x to new glazed double entrance doors to front elevation 2 x fire doors to rear elevation 2x new windows to rear elevation.

Location: 85-87 Station Road, Queensferry, CH52TB

#### **7. Report From C. Councillor D. Wisinger**

#### **6. Issues Affecting the Wards**

#### **7. Date & Time of Next Meeting The AGM 7pm 17 May 2022**

**Please note, prior to the commencement of this meeting, The Declaration of Acceptance of Office Form to be signed by each member of Council and countersigned by the RFO.**